



# Welcome to *think Box* Children's Library

## Rules, Terms & Condition

1st Jan 2018

- Please do remember to bring your membership card with you when you visit the library. Membership is for the personal use and books/toys/ cds borrowed can not be sub-lended to 3rd party. Membership is non-transferable.
- Registration, Refundable deposit and monthly rentals must be paid at the time of enrollment in advance. Bounced cheque carry additional charge of Rs. 100/- for each occurrence. No exceptions of any kind will be accepted. In spite of 2 reminders, part payment is not done, then a penalty of 10% per payment period on the amount due will be charged. Bill once made cannot be cancelled.
- Please check the books you are taking for torn pages or damages, before you issue them. . If a book is found damaged, the librarian reserves the right to decide the fine for damages.
- Please check for the missing parts before you borrow toys from the library. If a toy is found damaged, or parts missing, the librarian reserves the right to decide the fine for damages.
- Damage charges
  - Scribbling / torn page / Water Spilled
    - Book/Toy value
  - Spine damaged - 80% of the book value
  - Barcode damaged - Rs 50/-
  - Missing Toy part - Toy value
  - Toy box damaged - Rs. 80/-
- All the books and toys that you borrow from library have to be returned on or before the due date. We will not be sending any reminder for the due date. After the expiry of membership the late charges will be of Rs 5/- per material per day..
- If a resource is reported lost, the member can choose to replace the resource within 10 days or pay the value of the resource.
- Please report loss of your membership card immediately. Duplicate membership card will be issued for Rs. 80/-
- If you withdraw the membership before the end of your term, no refund will be given for the unused rentals. Deposit will be refunded as soon as you surrender the card.
- You need to return the membership card in order to get the refund deposit. Otherwise an amount of Rs. 100/- will be deducted from the refundable deposit.
- Rental fees should be paid as per the plan. In the event a member does not renew his/her subscription thinkBox reserves the right to adjust the deposit amount towards the rental fees. If there is no balance in the deposit amount, then thinkBox library will terminate the membership of the member. All correspondence in this regard will be communicated to the email address of the member as submitted in the application form. Members are requested to update their contact details periodically when changed.
- Upon expiry of membership, we will send reminders over emails/sms to its members for renewal. Three months after expiry, we will mark the account as 'Inactive' and initiate steps to recover cost of books and any unpaid reading fee from the refundable deposit. Post this recovery, any excess deposit left in the account will be retained as "Unclaimed" refundable deposit for a period of 6 months and periodic reminders would be sent to the member to claim the same. After 18 months of expiry of membership, thinkBox reserves the right to treat the member as "not reachable" and take appropriate action on the unclaimed refundable deposit.
- thinkBox library is not equipped to supervise children while they are at the library. thinkBox absolves itself and its employees and its instructors from any responsibility or all claims resulting from injury or damage that may be sustained by any enrolled members; while participating in any of the various types of activity sessions.
- Terms and conditions may change from time to time and members will be informed of any change via email as provided when joining the library. The most recent version of Terms and conditions will supersede all the previous versions.
- thinkBox library reserves right to admission. Any dispute will be resolved in Bangalore Jurisdiction.

Opp. Vignannagar Bus Stop, Above Bank Of India, Malleshpalya Main Road.

Phone: 6456 9955, 98864 06491

ethinkbox@gmail.com

